



YOUTH MINISTRY NEW YEAR CHECKLIST: 20 THINGS YOU NEED TO DO

LEADERSHIP

- I've recruited sufficient leaders for our youth programme.
- Leaders are sufficiently trained or I have plans in place to train them.
- Leaders have a written outline of what tasks they are expected to undertake in their role.
- Leaders have agreed to a written code of conduct.
- Leaders have been, or are in the process of being, police vetted.
- Plans are in place to provide leaders with training in meeting health and safety requirements.

PLANNING

- I have planned the programme for the coming term.
- I have an outline of activities and dates for the coming year.
- I have chosen discussion material/curriculum for the coming term.
- I have advised parents and young people of the programme for the coming term.
- I have written ministry goals and strategies for the coming year.
- I have made bookings for campsites or outings etc. required for the coming year.
- I have prepared a budget for the coming year.
- I have sought and obtained approval from church leadership for any significant changes.

PEOPLE

- I have an up to date contact database of young people including those just starting.
- I have a contact database of all parents.
- I've met with those moving up into the youth group and personally invited them.
- I have systems in place for monitoring attendance and absenteeism.

PERSONAL

- I have arranged a supervisor and/or youth ministry mentor to meet with regularly.
- I have an up to date job description mutually agreed to by church leadership and myself.

CONTACT

For assistance and advice in meeting any of these requirements contact Murray Brown, CCCNZ Youth Enabler, murraybrown@cccnz.nz, ph 0278415321.